

RABINDRA MAHAVIDYALAYA
CHAMPADANGA, HOOGHLY

Date: 21.01.2023

An urgent meeting of IQAC will be held on 24/01/2023 from 2.30pm at Board Room to discuss the following agenda:


1. Submission of Pending AQAR's from session 2016-17 to 2021-22.
2. Workload distribution as per requirement.
3. Miscellaneous (if any).

All the members are requested to attend the meeting.


(Dr. Prasanta Bhattacharyya)
PRINCIPAL

Principal
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)

Krishna Kr. Mondal
(Dr. Krishna Kumar Mondal)
COORDINATOR (IQAC)

 **Coordinator**
IQAC
Rabindra Mahavidyalaya
Champadanga, Hooghly.
712401- West Bengal

IQAC Meeting Minutes for the Academic Session 2022-2023

Meeting Date: 24.01.2023

Proceedings of the IQAC meeting held on 24.01.2023 from 1:30 p.m. at Board Room,

Members present:

1. Dr. Prasanta Bhattacharyya (Principal)
2. Prof. Tanmay Bandyopadhyay (IQAC Coordinator)
3. Dr. Krishna Kumar Mondal
4. Dr. Uday Kumar Khan
5. Dr. Paritosh Chandra Sinha
6. Dr. Chirodip Majumder
7. Dr. Shuvojit Mondal
8. Dr. Sumanti Gupta
9. Dr. Susmita Sengupta
10. Prof. Sujata Bandyopadhyay
11. Dr. Sucheta Joy
12. Dr. Sadananda Chatterjee
13. Prof. Bratati Ghosal
14. Prof. Soumitra Das
15. Dr. Pampa Mukherjee
16. Sri Binay Kumar Sadhukhan

Proceedings:

1. The proceedings of the last meeting of the IQAC were read and confirmed.
2. The Principal, Dr. Prasanta Bhattacharya of this College formed a new IQAC Structure for the ongoing Session 2022-2023. All the members of IQAC agreed with new IQAC Structure. Dr. Krishna Kr Mondal, Assistant Professor in Mathematics has been appointed as IQAC Coordinator & Prof. Tanmay Bandyopadhyay, Associate Professor in Commerce has been appointed as Chief Advisor of IQAC.
3. All the members welcomed the new coordinator in the meeting. The coordinator stated the Structure in detail in front of all members. IQAC work has been divided by four Nodes and each nodes

have specific role in IQAC. Senior Teachers are appointed as, Reporting Nodal officer in different Nodes.

4. Three Full Time Teachers have been appointed as Communication officer of IQAC. Coordinator Stated that these three teachers will Communicate with Four Reporting Nodal officers & will report/ inform to the principal time to time about the progress of IQAC.

5. There were three Special Nodes (Library, IT& Nature club in Collaboration with NSS, NSS, NCC) have been Constructed / formed for the conduction of upcoming NAAC.

6. Coordinator informed all the members about the time line for NAAC Execution in upcoming years.

7. Work Load of IQAC has been distributed among all Nodal officers or Nodes. Various Teachers. were appointed under Reporting Nodal officer in each node. Coordinator told that they will help the Nodal officer in IQAC work.

8. Coordinator also stated that AQAR's from Session 2016-2017 to 2021-2022 are pending and all the relevant work regarding AQAR has to complete as early as possible.

9. Coordinator gave the Suitable format / proforma of AQAR to every Nodal officers, Communication officers including the Authority and he thoroughly discussed about the proforma of AQAR.

10. Work load distribution of AQAR's has been informed to our College office and Coordinator Sir asked our office-in-charge to help all the Nodal officers time to time, in respect of their need.

Having nothing to discuss, the members thanked the Chair and the meeting ended.



(Dr. Krishna Kumar Mondal)
IQAC Coordinator



Principal
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)

Principal